



1801 East Cotati Avenue
Rohnert Park, CA 94928-3609

SCHOOL OF EXTENDED & INTERNATIONAL EDUCATION

707.664.2394
www.sonoma.edu/exed

January 14, 2021

MEMORANDUM

TO: Dr. Judy K. Sakaki
President
Dr. Karen Moranski
Interim Provost, Vice President – Academic Affairs, CAO
Ms. Joyce Lopes
CFO, Vice President – Administration and Finance

FROM: Dr. Jason Lau, Interim Dean
School of Extended and International Education

SUBJECT: School of Extended and International Education Fee Authorization and Approval

In order to comply with Executive Order 1034, the School of Extended and International Education hereby requests approval for the following Summer 2021, Fall 2021, Winter 2022, and Spring 2022 academic credit and non-credit program fees:

Academic Credit Fees

Contract Courses (Academic Credit)	\$75/unit
CNECM/POST (Summer)	
NURS 312	\$450/unit
NURS 313	\$425/unit
Intersession	\$325/unit
Open University Graduate	\$450/unit
Open University Undergraduate	\$325/unit
Project Continuation	\$295/unit
Semester at Sonoma:	
Undergraduate Units (12 standard)	\$5,460
Graduate Units (8 units = Full Time, 9 units standard)	\$4,900
Application Fee	\$150
Health Center Fee	\$180
ID Card Fee	\$5
Program Fee	\$1,500/student
Special Session Course Fee	\$305/unit
Special Session Degree & Certificate Programs:	
BA Liberal Studies – Marin	\$410/unit
BA Liberal Studies – Napa Valley Program	\$410/unit
BA Liberal Studies – Solano Program	\$410/unit
BS Business Administration – Marin Program	\$410/unit
BS Business Administration – Lake Program	\$410/unit
BS Business Administration – Petaluma Program	\$410/unit
BS Business Administration – Solano Program	\$410/unit
Executive Master’s Business Administration (EMBA)	\$1,650/unit

Academic Credit Fees (continued)

Executive Master's Business Administration Wine (Wine EMBA)	\$1,650/unit
Executive Master's Business Administration Global Wine	\$1,650-\$2,150/unit
Family Nurse Practitioner Certificate	\$630/unit
Foundation and Business MBA	\$759/unit
Saturday – Hybrid Degree Completion Program	\$435/unit
MA Depth Psychology	\$600/unit
MA Film Studies	\$550/unit
MA Organization Development	\$695/unit
MA Spanish	\$560/unit
MS Computer & Engineering Science	\$600/unit
Summer Session	
Summer Session Graduate	\$400/unit
Summer Session Undergraduate	\$350/unit

Non-Credit Fees

EXCEL for Youth	
All day one-week or morning or an afternoon two-week class	\$395-\$450/week
Morning or Afternoon one-week class	\$199-\$225/week
Osher Lifelong Learning Institute (OLLI):	
1 Course Registration (Fall, Spring)	\$25 - \$95/1 course
2 Course Registration (Fall, Spring)	\$50 - \$175/ 2 courses
3 Course Registration (Fall, Spring)	\$75- \$250/ 3 courses
4 or More Courses Registration (Fall, Spring)	\$100-\$325/ 4 courses +
Membership Fee	\$15/term
Professional Development Programs:	
Administrative Fee	\$25
Advanced Human Resource Management Certificate – online	\$1,100
Audio and Recording Production Certificate	\$450
Being a Leader Certificate Program (Non-SSU)	\$790
Being a Leader Certificate Program (SSU Faculty/Staff)	\$195
Compassion Cultivation Training	\$395
Conflict Management Certificate	\$890
Construction Management Certificate	\$375/course
Educational Data & Leadership Certificate	\$100
Human Resource Management Certificate	\$825
Maker Certificate	\$325/CEU
Nursing Transition into Practice	\$900
Online Wine Sales Management Program	\$1,100/\$995/course
Operations and Supply Chain Management	\$2,050/course
Lean Six Sigma Yellow Belt Certificate (PIM)	\$1,500
Professional Social Media Certificate	\$1,150
Project Management Certificate	\$2,050
Wine Business Institute Late Registration Fee	\$30
Wine Business Institute Seminars	\$390/course

Non-Credit Fees (continued)

Wine Business Management Certificate (Foundation)	\$795/\$695/course
Wine Business Management Certificate (Intermediate)	\$1,295/\$1,100/course
Wine Business Management Certificate (Advanced)	\$1,295/\$1,100/course
Sonoma State American Language Institute (SSALI):	
Application Fee	\$125
Health Center Fee	\$175
ID Card Fee	\$5
Late Advising Fee	\$100
Late Registration Fee	\$100
Late Testing Fee	\$100
Full Semester/Full-Time/100% Attendance	\$4,400
Full Semester/Less than Full-Time/75% Attendance	\$3,300
Full Semester/Less than Full-Time/50% Attendance	\$2,200
Full Semester/Less than Full-Time/25% Attendance	\$1,100
Mid-Semester/1-5 hours/week	\$500
Mid-Semester/6-10 hours/week	\$1,000
Mid-Semester/11-15 hours/week	\$1,500
Mid-Semester/16-20 hours/week	\$2,000
Site Mentor Fee (Miyazaki International University)	\$500

Miscellaneous Fees

Dishonored Check Fee	\$25
Enrollment Reservation Deposit (All programs except EMBA)	\$200
Enrollment Reservation Deposit (EMBA Program)	\$400
Insurance Purchase Administrative Fee	\$25
SSALI Administrative Fee	\$100
International Student Identity Card (ISIC)	\$25
Late Registration Fee (Academic Degree Programs)	\$25

Some credit course fees will require additional adjustments to support specific class needs. A detailed list of those classes and their adjusted fees will be forwarded to you for your approval before the start of each term.

CEU (Continuing Education Unit) Contract Fees vary depending upon the number of contact hours for a course or workshop. Our CEU Contract Course Fee scale is attached for your review. Non-Credit and CEU (Continuing Education Unit) course fees vary widely depending upon course length, format, instructional support costs, and faculty compensation considerations. A detailed list of those courses will be submitted separately for your approval before the start of each term.

Your formal approval of these fees would be sincerely appreciated. Please contact me, or Jason Lau, Executive Director of Programs and Business Operations, if you have any questions concerning this matter.

Approval:



Dr. Karen Moranski
Interim Provost, Vice President – Academic Affairs, CAO

Approval (continued)



Approval:

Ms. Joyce Lopes
Vice President – Administration and Finance, CFO

Approval:



Dr. Judy K. Sakaki
President – Sonoma State University